

SCANDINAVIAN VILLAGE LIMITED

FACILITIES DIRECTOR'S INTERIM REPORT APRIL 2012

We completed our 2011 programme with the fitting of the final curtains to the apartments which means that all the apartments have now had all living-room furniture refurbished, and new carpets and curtains fitted.

The main task which we have included in the 2012 programme is to provide a similar upgrade to all the villas. The lounge carpet will extend to the stairs and landing, curtains replaced and furniture sanded back to the original pine. I am pleased to advise that work is well underway and will be completed over the next few months as access to unoccupied units permits.

The snow guard rails have been constructed on the apartment roofs and now await the snow!

Hand rails have been constructed at several points where necessary from the car parks to the paths.

The recycling compound has been rearranged to make it more accessible to users with the grounds tractor shed being replaced with a slightly larger and more appropriate design. We are in the process of renegotiating the waste bin collection service to ensure we receive value for money and to ensure as much waste as possible is recycled in accordance with our "green" policy.

In my Report to the 2011 EGM I reported a proposal to employ a full time maintenance assistant and I am pleased to advise that we have appointed Marek Bocain to assist the Facilities Manager. We intend to carry out "in house" as much maintenance work as possible and to have a fast response to reported problems.

The groundsman is actively in the process of replanting and improving the grounds now that the weather has improved.

The inventory replacement programme is on-going and includes such items as 18 microwaves; 30 kitchen blinds; 28 mirror cabinets; 66 single mattresses; crockery and other sundry items.

An item which we have not forgotten or allowed to forget is the bed settee. We will be testing bed settees during the coming year with a view to installing as part of our programme for next year.

As reported at the EGM, we will be relocating the General Office to the first floor boardroom, above unit 65. This will take place over the next few months. The Reception will remain in its present location but during the winter shutdown period we will be constructing a ground floor toilet facility. The Welcome Meeting room will also be completed at the same time.

John McKie

Facilities Director